BROOKWOOD ELEMENTARY SCHOOL

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Mission

- Develop a Media Center website for Brookwood
 Elementary School for the 2012-2013 school year
 - BES Media Center website must:
 - Provide access to BES's online catalog;
 - Provide information on the Media Center;
 - Provide links to a variety of services for students and teachers which develop skills and encourage the pursuit of life-long learning.

Goals

Plan Development

- Meet with Media Center Committee and Administration to determine needs and functions of Website
- Establish draft of plan / obtain approval from Administration

District / County Approval

- Meet with District and County officials to present plan for approval
- Meet with District and County web developers for guidance / suggestions

Launch Website

- Develop and test website
- Go LIVE with website one week prior to first day of 2012-2013 school year

Web Page Content

- □ Home Page
 - Welcome Statement
 - News and Announcements
 - Media Staff and Contact Information
 - Hours of Operation
- Secondary Pages
 - Links to Various Pages

Sample Home Page



Brookwood Elementary School Home of the Colts!



Welcome to Brookwood Elementary's Media Center!

Insert text - welcome statement, mission of BES Media Center, etc.

Announcements

Insert any announcements

Media Center Staff Contact Information:

Kris Burnett, Media Specialist Contact Phone:

Email:

Janet Jones, Media Clerk Contact Phone: Email:

Hours of Operation:

Insert Hours of Operation

Insert Links to:

Home (Links to BES Media Center Home Page)

Brookwood Elementary Homepage (Links to BES Website)

Online Catalog Access

Media Center Staff (Link to Page with Pictures & short bios)

Policies & Procedures (Link to Media Center Handbook)

BES Curriculum Link (Links to BES website)

Gwinnett County Public Schools (Links to GCPS Website)

Curriculum Links (Link to GCPS Elementary Reference page)

Gwinnett County Public Library

(Links to Online Book Fair Website)